



GlogauAir gGmbH  
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# GlogauAIR

## APPLICATION GUIDELINES

### Who can apply?

Artists from all artistic disciplines (installation, videoart, sculpture, architecture, electronic music, painting, drawing, performance, photography, net art, etc.) are invited to send us a proposal.

### Deadlines to send the applications

Every three months, please check [glogauair.net](http://glogauair.net) for the upcoming deadlines.

### Documentation needed

#### // Personal and Contact Data

Name, Nationality, Birthdate, Address, Telephone, Email, Website.  
Artistic disciplines you are interested in.

#### // Artist Statement

A short text about you in pdf or doc/odt format, max 1MB.  
Please rename your file following this format: **your\_name\_statement.pdf**

#### // Artistic Resume

An updated vita in pdf or doc/odt format, max 1MB.  
Please rename your file following this format: **your\_name\_vita.pdf**

#### // Project Description

Describe the project you want to develop at GlogauAIR  
1 file, pdf format preferred, we accept also doc, odt. Maximum 10MB  
Please rename your file following this format: **your\_name\_project.pdf**

#### // Work samples

Maximum 10 pictures, jpg, 1MB each. Title, media, dimensions, year.  
For E-mail application, please attach a single pdf or zip/rar file

Please rename your files following this format: **your\_name\_sample01.jpg**  
For audio or video files, please include links to your works and a still or cover picture of your work.

#### // Your residency

Preferred period for your residency  
Desired duration  
Can you come to stay with short notice? How short?  
Are you supported/granted by any organization or institution?

## ADDITIONAL INFORMATION

### // Language

The main language in the residence is English.

### // Visa

If the artist comes from a non-European country, he/she has to go through the process of obtaining a German Visa valid throughout the time of residence. We offer our collaboration by writing a letter of admission.

For general information about mobility check [touring-artists.info](http://touring-artists.info)

### // Expenses

The artist must take responsibility to pay individually for the costs of the studio prices and insurance, transport and travel expenses. Normally the artist will look for a grant in his/her country to finance all the costs, although GlogauAir will do everything possible to facilitate the search for financial Aid, i.e. sending a non binding letter of invitation that endorses the decision of the artist. On the other hand, GlogauAir is constantly looking for sponsor entities to bring granted artists and pay for activities of the residents. If you're looking for funding, you can find a selection of funding programs [here](#) and in these websites:

<http://on-the-move.org>

<http://www.artslant.com>

<http://www.asef.org>

### // Deadlines

The artists will have to present the finished documentation within the period established by GlogauAIR; these dates will be announced on our website.

### // Jury

A jury formed of professionals from the Berlin art community will choose the admitted artists and the decision will be communicated by e-mail only to the selected artists one month after the application deadline. Even if you are not selected in the first round, we may contact you if there is any vacancy during your preferred residency period.

## RESIDENCY FEES

Accommodation	600 € / month
Open Studios, Curatorial and technical support	600 € / quarter (To be paid upon acceptance)
Minimum cost of the program (One artist 3 Months)	2.100 €
Deposit guarantee	600 €

Second artist plus 100 € / month  
(Only for artists with a proven track record of working together as an artistic pair).

## PAYMENT TERMS & CONDITIONS

1) Upon selection, the artist will receive a copy of the contract which shall not be considered valid until the full payment of the deposit and the support fees has been received within 15 days after along with a signed copy of the Agreement been returned

2) Deposit guarantee will be returned in full to the artist should there be no damages or other encumbrances upon check-out

3) All payments will be made via bank transfer, no cash will be accepted. Any bank charges will be paid for by the artist immediately before arrival

Guests staying at the studio need to be notified to the administration office and the artist will be liable to a 40 € / guest /day surcharge

# RESIDENCY

## AIR

GlogauAIR offers the use of a studio space in a superb location in Berlin and a unique experience taking part in the residency program. A base in Berlin to be able to visit the city and its thousand cultural venues and a place where other artists are living a similar experience in an atmosphere of friendship and collaboration.

## Studios

There are 10 studios between 22-33 square meters distributed in 2 floors. Each floor has shared kitchen, shower, WC and WIFI, basic expenses (maintenance, gas, electricity, and internet) are included. The kitchens are fully equipped and the studios have a double sofa bed with bed linen, table, chairs, desk lamp / bed lamp, wardrobe and shelves. We can provide extra furniture if available or, if you have visitors, an extra mattress and bedding. There is also a charming garden and a backyard for common use.

## Open Studios exhibition

You are invited to participate in GlogauAIR's Open Studios exhibition, which offers the residents direct contact to the local artistic scene and a dialog with the public. In occasion of the **Open Studios** exhibition, GlogauAIR will edit a catalog with information and photos of every resident artist, as well as a flyer and press release.

GlogauAIR also takes care of the communication of the event (website, facebook, mailing)

## Other Activities

You are also invited to take part on the different activities and collaboration projects organized in or by GlogauAIR, including a welcome lunch to get to know the other resident artists, artists talks, studio visits and interchange programs with other residences and institutions. You will be included in the database of resident artists accessible on our homepage.

## Assistance

We will be offering assistance, advice and attending technical demands Monday-Friday during the office opening times.

GlogauAIR will also provide access to all the equipment and tools available in the residence, to use for one week, extendible if no other artist demands it: Multimedia: 4 beamers, 6 CRT TVs, 4 TFT screens, 6 DVD players, 2 media players, sound mixer and speakers. Tools: Hammers, screwdrivers, pliers, etc, saws, wrenches, hand and vertical drill, miter and grinder saw, sander, white wall painting, rollers. Lighting: Flood lights (Halogen and Metal Halide), fluorescent tubes, spot and snoot lamps

## House keeping

Although we do our best to help, residency artists have the duty to keep the common spaces (bathroom and kitchen) clean and tidy. And also artists have to clean their bedrooms and studios before they leave. When you arrive you will find your studio clean and everything ready to work, you will have to leave it in the same conditions